



**Constitution
of the
Cascade Cairn Terrier Club
As Amended January 2004**

Article I

Name and Objectives

SECTION 1. The name of the Club shall be the **Cascade Cairn Terrier Club**.

SECTION 2. The objectives of the Club shall be:

- (a) to encourage and promote quality in the breeding of pure-bred Cairn Terriers and to do all possible to bring their natural qualities to perfection;
- (b) to urge members and breeders to accept the standard of the breed as approved by The American Kennel Club as the only standard of excellence by which Cairn Terriers shall be judged;
- (c) to do all in its power to protect and advance the interests of the breed. by encouraging sportsmanlike competition at dog shows and obedience trials.

SECTION 3. The Club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual.

SECTION 4. The members of the Club shall adopt and may from time to time revise such by-laws as may be required to carry out these objectives.

BY-LAWS

Article I

Membership

SECTION 1 Eligibility. There shall be three(3) types of memberships open to all persons who are in good standing with The American Kennel Club, who subscribe to the purposes of this Club. These types of memberships include the following.

(a) Active

Open to persons 18 years of age and older. Active members are entitled to vote, to hold office, and are entitled to all privileges of the club. To maintain eligibility, Active Members must either attend a minimum of two general meetings per year OR hold a club office. Active Members must also display willingness to serve as officers and committee members.

(b) Associate

Open to persons 18 years of age and older. Associate members are entitled to all privileges of the club except voting or holding office.

(c) Junior

Open to individuals 10-17 years of age. Junior members are entitled to all privileges of the club except voting or holding office. Upon reaching their eighteenth birthdays, they may convert to either Active or Associate Membership.

While membership is to be unrestricted as to residence, the Club's primary purpose is to be representative of the breeders and exhibitors in its immediate area.

Adult members may switch between Active and Associate membership by written request to the Club Secretary.

SECTION 2. Dues. Membership dues shall be either single or family (including junior members) and will be payable per year on or before the first day of January of each year. No member may vote whose dues are not paid for the current year. During the month of November the Treasurer shall send to each member a statement of his dues for the ensuing year. The schedule of fees for dues may be changed by majority vote of the membership attending a general meeting or special Club meeting. Such changes must be made prior to November and will apply to the following year.

SECTION 3. Election to Membership. Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by these constitution and by-laws and the rules of The American Kennel Club. The application shall state the name and address of the applicant and it shall carry the endorsement of two members. Accompanying the application, the prospective member shall submit dues payment for the current year.

All applications for membership are to be filed with the Secretary. Each application is to be published in the first newsletter following its receipt. If no valid rejections are received by the Secretary within thirty (30) days of newsletter publication, the new member shall be notified of acceptance by the Secretary. The new member shall be listed as such in the newsletter following acceptance. Applicants for membership who have been rejected by the Club may not re-apply within six month after rejection. The dues shall be refunded.

Active and Associate memberships may be either Single(or Regular) or Family(or Household). Single memberships are held by a single individual; Family memberships are held by two individuals. Each member of an Active Family membership is entitled to one vote.

Senior Lifetime memberships are offered to all club members upon reaching the age of seventy-five(75) years. Senior memberships may be either Active or Associate. Senior members shall be exempt from all dues and fees.

SECTION 4. Termination of Membership. Memberships may be terminated:

- (a) by resignation. Any member in good standing may resign from the Club upon written notice to the Secretary; but no member may resign when in debt to the Club. Dues obligations are considered a debt to the Club and they become incurred on the first day of each fiscal year.
- (b) by lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 90 days after the first day of the fiscal year (January 1st); however, the Board may grant an additional 90 days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any Club meeting whose dues are unpaid as of the date of that meeting.
- (c) by expulsion. A membership may be terminated by expulsion as provided in Article VI of these by-laws. (Sec I Discipline)

Article II

Meetings and Voting

SECTION 1. Club Meeting. General meetings of the club shall be held within the greater Cascade area four (4) times a year, at such hour and place as may be designated by the Board of Directors. Written notice of each such meeting shall be printed in the newsletter. The quorum for such meetings shall be 20% of the Active Membership in good standing.

SECTION 2. Special Club Meeting. Special Club meetings may be called by the President, or by a majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board; and shall be called by the Secretary upon receipt of a petition signed by five members of the Club who are in good standing. Special meetings shall be held within the greater Cascade area at such place, date, and hour as may be designated by the person or persons authorized herein to call such meetings. Written notice of such a meeting shall be mailed by the Secretary at least 5 days and not more than 15 days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other Club business may be transacted thereat. The quorum for such a meeting shall be 20% of the Active Members in good standing.

SECTION 3. Board Meetings. Meetings of the Board of Directors shall be held four(4) times a year immediately preceding the regular Club meeting. The quorum for such a meeting shall be a majority of the Board.

SECTION 4. Special Board Meetings. Special meetings of the Board may be called by the President, and shall be called by the Secretary upon receipt of a written request signed by at least three members of the Board. Such special meetings shall be held within the greater Cascade area at such place, date, and hour as may be designated by the person authorized herein to call such meeting. Written notice of such meeting shall be mailed by the Secretary at least 5 days and not more than 10 days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted thereat. A quorum for such a meeting shall be a majority of the Board.

SECTION 5. Voting. Each Active Member in good standing whose dues are paid for the current year shall be entitled to one vote at any meeting of the Club at which he is present. Proxy voting will not be permitted at any club meeting or election.

Article III

Directors and Officers

SECTION 1. Board of Directors. The Board shall be comprised of the President, First Vice-President, Second Vice-President, Secretary, Treasurer, Newsletter Editor(s) and three other persons all of whom shall be Active Members in good standing and all of whom shall be elected for two-year terms at the Club's annual meeting as provided in Article IV and shall serve until their successors are elected. The position of Newsletter Editor(s) is a non-voting position. General management of the Club's affairs shall be entrusted to the Board of Directors. The entire board is the body responsible for appointing all committees.

SECTION 2. Officers. The Club's officers, consisting of the President, First Vice-President, Second Vice-President, Secretary, Treasurer, and Newsletter Editor(s) shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings.

- (a) The President shall preside at all meetings of the Club and of the Board and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these by-laws.
- (b) The First Vice-President shall have the duties and exercise the power of the President in case of the President's death, absence, or incapacity. He/She is responsible for coordination of the Club matches.
- (c) The Second Vice-President shall have the duties and exercise the power of the First Vice-President in case of the First Vice-President's death, absence, or incapacity. He/She is responsible for assisting the First Vice-President's in his/her match responsibilities.
- (d) The secretary shall keep a record of all meetings of the Club and of the Board and all matters of which a record shall be ordered by the Club. He/She shall have charge of the correspondence, notify members of special meetings, and notify new members of their election to membership. Active club members interested in serving as officers or Board members may receive forms through the Secretary in September of election years. Completed forms shall be returned to the Secretary prior to the November election year meeting of the Nominating Committee. The Secretary shall notify officers and directors of their nomination to office. The Secretary shall keep a roll of the membership with their current addresses, phone numbers, and carry out such other duties as are prescribed in these By-Laws.
- (e) The Treasurer shall collect and receive all moneys due or belonging to the Club. He/She shall deposit the same in a bank designated by the Board, in the name of the Club. His/Her books shall at all times be open to inspection of the Board and he/she shall report to them at every meeting the condition of the Club's finances and every item of receipt or payment not before reported and at the annual meeting, he/she shall render an account of all moneys received and expended during the previous fiscal year. The Treasurer shall be bonded in such amount as the Board of Directors shall determine. Club members may request a Treasurer's report at any time through the Secretary.
- (f) The Newsletter Editor(s) is responsible for the timely production and distribution of the Club Newsletter. This person(s) also serve as non-voting members of the Board.

SECTION 3. Vacancies. Any vacancies occurring on the Board or among the offices during a year shall be filled until the next bi-annual election by a majority vote of all the then members of the Board at its first regular meeting following the creation of such vacancy, or at a Special Board Meeting called for that purpose; except that a vacancy in the office of President shall be filled automatically by the First Vice-President and the resulting vacancy in the office of First Vice-President shall be filled by the Board.

Article IV

The Club Year, Annual Meeting, Elections

SECTION 1. Club Year. The Club's fiscal year shall begin on the 1st day of January and end on the 31st day of December. The Club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting.

SECTION 2. Annual Meeting. The annual meeting shall be held in the Winter. In election years Officers, and Directors for the ensuing two (2) year term shall be elected by secret, written ballot from among those nominated in accordance with section 4 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to his successor in office all properties and records relating to that office within 30 days after the election. (I.e.) President's book, Secretary's book, Treasurer's records and receipts, and all reports and records from First Vice-President and Second Vice-President.

SECTION 3. Elections. The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The three nominated candidates for other positions on the Board who receive the greatest number of votes for such positions shall be declared elected.

SECTION 4. Nominations. No person may be a candidate in a Club election who has not been nominated. At the Fall Club meeting in election years, the Board shall select a Nominating Committee consisting of three members and two alternates, not more than one of whom may be a member of the Board. The Secretary shall immediately notify the committeemen and alternates of their selection. The Board shall name a Chairman for the Committee and it shall be his/her duty to call a committee meeting that shall be held on or before November 15th.

- a) The Committee shall nominate one candidate for each office and three candidates for the three other positions on the Board, and, after securing the consent of each person so nominated, shall immediately report their nominations to the Secretary in writing.
- b) Upon receipt of the Nominating Committee's report, the Secretary shall before December 15th notify each member in writing, of the candidates so nominated.
- c) Additional nominations may be made at the Winter meeting by any member in attendance provided that the person so nominated does not decline when his name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, his proposer shall present to the Secretary a written statement from the proposed candidate signifying his/her willingness to be a candidate. No person may be a candidate for more than one position.
- d) Newsletter Editor(s) position shall be filled by volunteers and supported by all Officers, Board members, and Club members. The Newsletters Editor(s) are invited to attend all Board meetings to further communications between the Board and the Club membership.
- e) Nominations cannot be made in any manner other than as provided in this section.

Article V

Committees

SECTION 1. The board may each year appoint standing committees to advance the work of the Club in such matters as specialty shows, obedience trials, trophies, annual prizes, membership, and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to assist it on particular projects.

SECTION 2. Any committee appointed may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee; and the Board may appoint successors to those persons whose services have been terminated.

Article VI

Discipline

SECTION 1. American Kennel Club Suspension. Any member who is suspended from the privileges of The American Kennel Club (ascertained through the AKC Gazette under "Suspensions and Terminations") automatically shall be suspended from the privileges of this Club for a like period.

SECTION 2. Charges. Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the Club or the breed. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$10 which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board Meeting, **and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the club it may refuse to entertain jurisdiction.** If the Board entertains jurisdiction of the charges it shall fix a date of hearing by the Board not less than 3 weeks nor more than 6 weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if he wishes.

SECTION 3. Board Hearing. The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained, after hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of those present suspend the defendant from all privileges of the Club for not more than six months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his fellow-members at the ensuing Club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its finding shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

SECTION 4. Expulsion. Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 3 of this Article. Such proceeding may occur at a regular or special meeting of the Club to be held within 60 days but not earlier than 30 days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in his/her own behalf, though no evidence shall be taken at this meeting. The President shall read the charges, the Board's findings and recommendation, and shall invite the defendant, if present, to speak in his/her own behalf if he/she wishes. The meeting shall then vote by secret written ballot on the proposed expulsion. A two-thirds vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion not so voted, the Board's suspension shall stand.

Article VII

Amendments

SECTION 1. Amendments to the constitution and by-laws may be proposed by the Board of Directors or by written petition addressed to the Secretary signed by twenty percent of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the Secretary for a vote within four (4) months of the date when the petition was received by the Secretary.

SECTION 2. The constitution and by-laws may be amended by a two-thirds vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two weeks prior to the date of the meeting

Article VIII

Dissolution

SECTION 1. Dissolution. The Club may be dissolved at any time by the written consent of not less than two-thirds of the members. In the event of the dissolution of the Club, other than for purposes of reorganization, whether voluntary or involuntary, or by operation of law, none of the property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club but after payment of the debts of the Club its property and assets shall be given to a charitable organization for the benefit of dogs selected by the Board of Directors.